

Best Practice 2

1. Title of the Practice: Course Management and Learning Outcome Delivery Mechanism

2. Aims and objectives:

- To develop a systematic approach for effective teaching, learning, evaluation and learning outcome delivery mechanism.
- To cater to the student specific needs through a promising learning environment.
- To create awareness about Programme Outcomes (PO), Course Outcomes (CO) and Programme Specific Outcomes (PSO).
- To endeavour towards realizing academic excellence by the college in the long run.

Underlying Principles/Concept:

Mangaldai Commerce College has selected this practice as the best practice as the vision and mission of the college aims to fulfil the aspirations of the community to provide a premier commerce education. Through relentless dedication and support of the dedicated educators the college strives to nurture student's academic growth and prepare them to achieve greater success in life.

3. The Context:

The faculty members of the college have been experiencing that the students are from diverse backgrounds in the realm of economic, cultural, linguistic and learning paucities. This diversity demands for an institutionalised mechanism for disseminating teaching, learning and evaluation processes. Accordingly, this best practice has evolved over the years.

4. The Practice:

The best practice is exercised as follows:

- 1) **Maintenance of Course File:** It includes:
 - **Vision and Mission** of the courses offered
 - **Syllabus:** Every course file includes the syllabus, POs, Cos and PSOs.
 - **Academic Calendar:** An academic calendar is prepared.



- **Teaching Plan:** Every teacher prepares plan in advance about their teaching, learning and evaluation process.
- **Retention of Scripts:** The practice retains the answer scripts of good, moderate and weak performers in the course file for future reference of the students to understand what is expected of them.
- **Tutorial Sheets/ Test Papers/ Quizzes:** The faculty members also maintain the evaluation tools, tutorial sheets, test papers, quizzes for the benefit of the students and future reference.

2) **Departmental Periodic Review:** It covers maintaining of **Class Attendance and Result Analysis.**

3) **Continuous Monitoring:** The IQAC and Academic Council of the college keep continuous vigil on the smooth functioning of the practice with periodic review.

5. Evidence of Success:

- a) The practice has created awareness about COs, Pos and PSOs among the faculty members and students.
- b) It has helped in self-appraisal of the teaching, learning and evaluation activities of all the faculty members.
- c) It has helped the faculty members to identify the students of slow learner, moderate learner and high performer.
- d) Students' specific problems are revealed through mentor ward system which has helped to find out customized solution.

6. Problems Encountered and Resources Required:

- a) The Covid19 pandemic was an obstacle for such continuous vigilance and periodic review.
- b) Many students of the college are from weaker section and are engaged in different economic activities to earn livelihood while studying in the college. This creates problem in tracking the students on regular and continuous basis.
- c) The institution encountered difficulties in giving financial assistance to the students from economically weaker section which constitute lion's share.

